



**GOVERNMENT OF PAKISTAN
PRIME MINISTER'S OFFICE
BOARD OF INVESTMENT
ISLAMABAD**

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANT SELECTION)**

Country: Pakistan

Name of Project: Digital Economy Enhancement Project (DEEP)

Credit No: 7514-PK

Assignment Title: Regulatory Reform Expert

Reference No.: PK-BOI-502718-CS-INDV

The Government of Pakistan has received financing from the International Development Association (IDA) toward the cost of Digital Economy Enhancement Project (DEEP) and intends to apply part of the proceeds for consulting services, which shall be implemented by the Board of Investment (BOI).

The consulting services (“the Services”) include professional expertise of “**Regulatory Reform Expert**” at a monthly lump sum remuneration. Board of Investment (BOI) being Project Implementing Unit (PIU) intends to hire services of **Regulatory Reform Expert** for DEEP that can assist the project management in relevant field. The consultant, as an expert in the field, will provide required services maintaining highest degree of integrity and ethical standards. The services of individual consultant shall be initially hired for a period of twelve (12) months.

The detailed Terms of Reference (TOR) for the assignment can be accessed from <https://invest.gov.pk/careers> and <https://njp.gov.pk>

Board of Investment being project implementing unit invites eligible candidates (“Consultants”) to indicate their interest in providing the services as **Regulatory Reform Expert** services in Digital Economy Enhancement Project. Interested Candidates should provide information demonstrating that they have the required qualifications and relevant experience to perform the expected Services. The services of individual consultant will be required /hired to assist project team on DEEP “as per ToRs”. The short-listing criteria are based on: (i) Qualification (ii) Experience (iii) Additional Skills.

The shortlisted candidates will be required to present their original documents at the time of credential verification meeting. Submission of any false information will lead to immediate disqualification of the candidate at any stage of the hiring process.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank’s “Procurement Regulations for IPF Borrowers” September 2023, setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the Open Competitive Selection of Individual Consultants method set out in the Procurement Regulations.

Eligible candidates shall apply online at National Job Portal i.e., <https://njp.gov.pk> within fifteen (15) days of publication of this REOI.

Further information can be obtained at the address below during office hours 0900 to 1600 hours PST.

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TERMS OF REFERENCE

[DIGITAL ECONOMY ENHANCEMENT PROJECT (DEEP)]

CREDIT NO: 7514-PK

Assignment Title: Consultancy Services of Regulatory Reform Expert

Location: Islamabad (with possible travel to provinces)

Duration: 12 months

Reporting to: Project Director, DEEP – Board of Investment (BOI)

Background:

The Board of Investment (BOI) is the executing agency for the World Bank-funded Digital Economy Enhancement Project (DEEP), which aims to modernize Pakistan's regulatory environment through digitalization, simplification, and integration of business-related regulatory services. A key component of DEEP is the mapping, streamlining, and automation of Registrations, Licenses, Certificates, and Other Permits (RLCOs) to facilitate ease of doing business across federal, provincial, and municipal levels.

To ensure the quality, relevance, and impact of technical deliverables being developed by consultancy firms, BOI seeks to hire a Regulatory Expert responsible for oversight, monitoring, and evaluation of work performed by these firms and alignment with project objectives.

Objectives:

The primary objective of the Regulatory Reform Expert is to ensure that consultancy output under DEEP are:

- Technically sound,
- Aligned with Pakistan's regulatory and institutional landscape, and
- Delivered in accordance with agreed timelines and quality standards.

Scope of Work and Responsibilities:

1. Review the scope of services, deliverables, and work plans of all consultancy firms engaged under DEEP.
2. Support the senior regulatory reform specialist in evaluating the already mapped RLCOs by Business Facilitation Centre (BFC) and Sectoral Mapping and Regulatory Transformation (SMART) project for the pilot version.

3. Evaluate the quality, relevance, and completeness of deliverables, including RLCOs mapping, business process reengineering (BPR), policy reviews, legal gap analyses, and reform proposals.
4. Liaise with consultancy teams to validate findings and ensure alignment with BOI's priorities and World Bank standards.
5. Provide written technical feedback on inception reports, progress reports, and final submissions.
6. Support the development and implementation of a Monitoring and Evaluation (M&E) framework for DEEP, including key performance indicators (KPIs).
7. Coordinate with BOI, relevant ministries, and provincial bodies to verify the accuracy and feasibility of proposed regulatory reforms.
8. Track implementation progress against agreed milestones and flag risks or deviations in execution.
9. Support BOI in preparing briefs, reports, presentations, and documentation for internal and external stakeholders.
10. Ensure compliance with World Bank reporting and fiduciary standards related to consultant performance.
11. Any other tasks assigned by Project Director, DEEP (BOI).

Qualifications and Experience:

- Master's degree (16 years of Education) in law, Public Policy, Economics, Business Administration, or related fields from HEC recognized University. In the case of a foreign degree, equivalence from HEC shall be required within 2 months after selection.
- At least 10 years of experience in regulatory reform, public sector governance, investment climate improvement, or business process simplification.
- Proven track record in monitoring and evaluating large-scale public sector reform projects.
- Experience in working with or evaluating consultancy deliverables, particularly in the context of regulatory modernization.
- Familiarity with Pakistan's regulatory landscape and institutional structures at the federal and provincial levels will be accorded due weightage
- Strong analytical, communication, and report-writing skills.

Selection Method:

A Consultant will be selected in accordance with the Open Competitive Selection of Individual Consultants method set out in the Procurement Regulations of the World Bank for IPF Borrower, September 2023.