

F.No.3(1)Gen/BOI/2023-2024
PRIME MINISTER'S OFFICE
BOARD OF INVESTMENT
6th Floors, Kohsar Block, Pak Secretariat


TENDER NOTICE

Sealed tenders are invited from the reputed firms/ suppliers having registration with the Sales Tax and Income Tax Department for supply/provision of items /services to Prime Minister's Office, Board of Investment, Islamabad for the FY 2023-2024. The tender bids should reach the undersigned latest by 20-06-2023 before 1400hrs which will be opened on the same day at 1400 hrs. Detail of CDR for each category is given as under:

S. #	Tender Description	Call Deposit
1	Office / Computer Stationery items	Rs.150,000.00
2	Miscellaneous Items	Rs.100,000.00
3	Courier Service	Rs.50,000.00
4	Hiring of sound, interpreter systems and public address systems for conference / seminars / workshop / symposia	Rs.50,000.00
5	Procurement of Customized give away items for conferences / seminars / workshop / symposia	Rs.30,000.00

2. Interested vendors are requested to submit their rates which should be valid till 30-06-2024 on the following terms and conditions:-

1. Income tax and other government taxes will be deducted at source as per rules.
2. GST and AGPR Vendor number should be clearly written on the tender documents. The tenders without GST and AGPR Vendor number will not be entertained.
3. Tender documents for each category can be obtained from office of the General Section, Board of Investment, 6th Floor, Kohsar Block, Pak Secretariat, and Islamabad during office hours.
4. No tender will be accepted without Call Deposit of the quoted bid in the form of bank draft or pay order in favor of Chief of Protocol (General), Board of Investment, Islamabad and the call deposit of successful bidders will be kept with this office up to 30th June, 2024. Cheques will not be accepted in any case.
5. The rates quoted by firms/ suppliers will remain valid till 30th June, 2024. The firms which will quote the lowest rates will have no right to take back the call deposit or to reduce the same or to withdraw from the tender. Rates should be quoted in Pak Rupees. Prices shall not be linked with dollar or any other currency.
6. The procurement will be made from time to time as per requirement.
7. The tenders received after the deadline will not be entertained.
8. The tenders will be evaluated in the light of PPRA Rules 2004 and the instructions issued from PPRA from time to time.
9. The competent authority reserves the right to accept or reject the whole tender or a portion of tender as per PPRA Rules 2004.
10. Black listed firms are not eligible to participate in bidding process.
11. The bidding firms must have office in Islamabad or Rawalpindi.


(Sajjad Hussain)
Director General (Admin)
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